



Guide for International Applicants and Students of VŠTE

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Study Programmes

Study programmes at VŠTE are delivered through individual institutes:

Faculty of Corporate Strategy (ÚPS)

Business Administration (Bc., Ing.)

Faculty of Technology (ÚTT)

Logistics (Ing.)

Form and Organisation of Study

Full-time study

Full-time students are required to attend classes, especially seminars.

In the first semester, students follow a fixed timetable.

From the second semester onwards, students create their own schedules through the university information system.

Language of Instruction

English

- Academic Calendar
- Examinations, Credits and Assessment

To progress to the next year of study, students must obtain a minimum of 30 credits during the first academic year (both semesters combined).

Examinations, course completion requirements and assessments are administered via the VŠTE Information System.

Admission Procedure

Admission Requirements

English language proficiency at B1–B2 level

For Master's degree programmes: completion

of a Bachelor's degree in the same or a related field

– Application Deadlines

01 December 2025 – 30 April 2026

Required Documents

- Visa
- Health Insurance
- Recognition of Foreign Education (Nostrification)
- Recognition of foreign education is required for study in the Czech Republic:
- secondary education (secondary school diploma)
- higher education (Bachelor's / Master's degree)
- Basic requirements:
- officially certified copies of diploma and transcripts
- official translation into Czech
- apostille or superlegalisation (if required)
- administrative fee (approx. 1,000–3,000 CZK)

After the recognition procedure is completed, studies may commence.

– Admission Fees

Before Arrival in the Czech Republic

Visa and Residence Permit

For studies in the Czech Republic exceeding 3 months, students must apply for a long-stay visa for the purpose of study (or a long-term residence permit in accordance with the Act on the Residence of Foreign Nationals).

Basic documents required:

- valid travel document (passport)
- 2 photographs
- proof of accommodation
- confirmation of admission to study
- proof of sufficient financial resources
- parental consent (for minors)
- upon request: criminal record extract, medical certificate

After approval of the application, travel health insurance must be submitted. The standard processing time is approximately 60 days. A long-stay visa is issued for a maximum period of 1 year.

Before Arrival in the Czech Republic

Health Insurance

International students are required to have health insurance:
short-term stay (up to 90 days) – insurance for necessary and urgent medical care
long-term stay (over 90 days) – comprehensive health insurance (mandatory for visa issuance)
Insurance must be arranged with a Czech insurance company.
Indicative cost: from 350–400 CZK per month.

Accommodation

Accommodation is available at the Hochtief student residence (one stop from the campus) or through alternative housing options.
– Practical Arrival Information
The campus provides parking facilities, cycling paths and a school reception desk.

After Arrival and During Studies

Enrolment

Students receive their login credentials to the Information System during enrolment.

After the first login, students must change their password and verify personal data.

University Information Systems

The primary system is the VŠTE Information System (IS), used for managing timetables, courses, examinations, attendance, university e-mail communication and applications. Catering services are managed through the ISKAM system.

Study Department and Contacts

The Study Department issues certificates of study, transcripts, recognises courses, handles attendance excuses and administers state final examinations. It is located on the ground floor of Building D.

– Support for International Students

The International Office provides support for students participating in study stays and internships abroad (Erasmus+).

Life in České Budějovice

City and Region

České Budějovice is the capital city of the South Bohemian Region. It offers a calm and safe study environment, good public transport accessibility and full civic amenities. Due to its size, the city is easy to navigate, more affordable than large metropolitan areas, and provides a wide range of cultural, social and sporting activities.

Transport

Public transport provides direct access to the university campus. Walking and cycling are also common means of transport.

Bus connections:

from the railway station: lines 12, 18

from the city centre: line 14

from the Máj, Šumava and Vltava areas: lines 14, 18

Living Costs

Leisure Activities

VŠTE hosts student associations, sports clubs and the ESN organisation supporting international students.

Available activities include:

- ice hockey and floorball competitions
- barbecues
- traditional “Witches’ Night” celebrations
- Christmas events
- charity activities



TEL:

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INTERNATIONAL COOPERATION / INTERNATIONAL OFFICE

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**Spolufinancováno
Evropskou unií**



MINISTERSTVO ŠKOLSTVÍ,
MLÁDEŽE A TĚLOVÝCHOVY

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